

Safeguarding Staff Personal Declaration



CONFIDENTIAL

Declaration form for all PCYC staff and contractors.

Legislation has at its core the principle that the welfare of children and young people must be of paramount consideration. PCYC therefore asks that everyone working in a paid or unpaid capacity or contracting services to PCYC abides by good practice by completing and signing this declaration:

Do you have any prosecutions pending or have you ever been convicted of a criminal offence?

Yes No

If yes, please state below the nature and year(s) of the offence(s)

Nature of offence _____ Year _____

Is there any reason that would preclude you from working with children and/or have you ever been the subject of disciplinary procedures, or been asked to leave employment or voluntary activity due to inappropriate behaviour towards a child or young person?

Yes No

If yes, please give details, including;

Full name: _____

Any previous surname known by: _____

Address: _____

Date of birth: _____

Place of birth: _____

Declaration

I understand that, if it is found that I have withheld information, or included any false or misleading information above, I may be removed from my position, whether paid or unpaid, without notice. I understand that the information will be kept securely.

I hereby declare the information I have provided is accurate.

Signed: _____ Date: _____

Note: Where a conviction or prosecution is indicated on the Declaration Form, that information will be brought to the attention of the PCYC CEO. A copy of this form is to be returned to PCYC People and Culture Manager, where it will be kept on staff personal files, together with Working With Children documents and other recruitment and screening documents which may be applicable.